

OFFICE OF SPORT

COVID-19 Cross Border Sport Fund Guidelines

2020/21

Opens 13 November 2020

Closes 15 December 2020

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Introduction

The COVID-19 Cross Border Sport Fund is part of the NSW Government's Community Sport Recovery Package, specifically targeting NSW border grassroots clubs and associations that have been impacted by COVID-19.

Purpose

The Grassroots Sport Fund, within the Community Sport Recovery Package, provided a one-off grant of up to \$1,000 to eligible local clubs and associations across NSW that were affiliated with a recognised NSW State Sporting Organisation (SSO) or State Sporting Organisation for People with Disability (SSOD).

The COVID-19 Cross Border Sports Fund (the Fund) will support NSW based clubs

and associations that are affiliated with a state level sporting organisation or association recognised in another State/Territory, that were not eligible to receive funding under the Grassroots Sport Fund. This is restricted to those clubs that are affiliated to an interstate organisation that is the equivalent of a SSO or SSOD recognised by the NSW Government. The type of sport must be recognised in NSW.

Program Objectives

The Fund will support NSW based clubs and associations that are affiliated with interstate state sporting peak bodies, that were not eligible to receive funding under the Grassroots Sport Fund.



Available Funding

Up to \$400,000 will be available under the Fund.

Eligible applicants will be able to receive up to \$1,000, to assist organisations with fixed costs incurred between March and June 2020, where they have not already received financial assistance or relief from local, state or Commonwealth governments or others such as a NSW SSO or SSOD.

Funding Amounts and use

Payments to clubs up to \$1,000 can be used for fixed costs such as:

- insurances
- power
- telephone and internet
- fixed vehicle or equipment costs (lease, registration),
- other base operating costs including:
 - 1) affiliation fees
 - 2) EFTPOS and banking fees
 - 3) IT support arrangements
 - 4) essential equipment



Timeline

The assessment process can take longer depending on the number of applications received – dates below are anticipated only and are subject to change.

Program Open for applications	13 November 2020
Program Closes for applications	15 December 2020, 5:00pm AEDT
Eligibility Assessment and funding awarded	13 November 2020 to 23 December 2020

Eligibility

Eligible applicants	Non-eligible applicants
<ul style="list-style-type: none">• the local club or association must be a legal entity and have been affiliated with a state level sporting organisation or association recognised in another jurisdiction (State/Territory) before 11 June 2020.• the local club or association must be registered in NSW or have a registered business address in NSW• the local club or association must have registered members and participants• if the local club or association is a school it must offer programs to the public• the local club or association was financially impacted by the COVID-19 restrictions between the period of March - June 2020• the local regional club has not already received funding from the Office of Sport or an NSW SSO/ SSOD under a COVID grant; and• the local club or association will use the payment for an approved purpose and has not already received assistance with this expense from local, state or Commonwealth government or others.	<ul style="list-style-type: none">• clubs or associations which have already received funding through the Grassroot Sport Fund• clubs or associations which are not a legal entity• clubs or associations which are not based in NSW• clubs or associations which are affiliated to an NSW-based SSO or SSOD• clubs or associations which do not deliver programs for one of the sports listed in Appendix A



1 Check your eligibility

- Find out if your organisation is eligible to apply refer to the eligibility list above



2 Plan your application

- Read the Guidelines to familiarise yourself with the program requirements
- Visit the grants website: www.sport.nsw.gov.au read the [FAQs](#) and other up-to-date information about the program



3 Submit your application

- Search for your organisation through the Office of Sport's Grants website (register if not already in the online system) – always use club generic emails where possible
- Register your project – always use club generic emails where possible
- Complete the application by filling in each section
- Submit the application by the closing date/time of 5:00pm AEDT 15 December 2020. Late applications may not be considered.

Application Process

The Program will open on 13 November 2020 and remain open until 5pm (AEDT) 15 December 2020 unless the funding allocation is exhausted prior.

Applicants will receive a system generated email containing a pdf copy of the application when submitted successfully. If you feel you have submitted and do not receive a confirmation email check your junk mail, if not received please email grantsunit@sport.nsw.gov.au to verify submission. Non-submitted applications will not be assessed.

Assessment criteria

Applications will need to demonstrate the club of association meets the following criteria

- they have registered members / participants
- has been financially impacted by COVID-19 between March 2020 and June 2020
Examples include:

- a. Lost income due to restrictions, increased expenses due to restrictions,
- b. decrease in registrations compared to same period in 2019, lost sponsorship due to COVID-19

- c. costs associated with cancellation of facility hire
- If your organisation is an educational institution (school, university, college), it must offer programs to the public
 - Specify the amount of funding that could be acquitted on fixed costs, up to the maximum amount of funding (\$1,000). Fixed costs include insurances, power, telephone and internet, fixed vehicle or equipment costs (lease, registration), and other base operating costs including affiliation fees, EFTPOS and banking fees, IT support arrangements and essential equipment.

Applications that do not demonstrate they meet the criteria will not be eligible for funding.

Assessment process

The assessment process will be conducted by the Office of Sport to determine that the applicant organisation is eligible to apply for this Fund.

The Office of Sport will conduct regular assessments to determine whether the applicant meets the eligibility and assessment criteria. Recommended applications may be awarded funding during the program timeline.

Late applications after the closing date may not be considered.



Further information

Notification of outcomes

Recommended applications may be awarded during the program timeline up until the funding allocation is exhausted. All applicants will be notified in writing of the outcome of their application.

Declaration by applicant

The declaration section of the application should be approved by a person who has delegated authority to sign on behalf of the organisation e.g. CEO, General Manager or authorised member of the Board of Management.

Reporting and acknowledgement

A certificate of use of grant money will be required within 6 months of the date of accepting the funding.

Successful applicants must acknowledge the [NSW Government's support through the provision of funding](#).

Conflicts of Interest

Any conflicts of interest could affect the performance of the grant. There may be a conflict of interest, or perceived conflict of interest, if the Office's staff, any member of a committee or advisor and/or any of the applicant's personnel:

- has a professional, commercial, or personal relationship with a party who is able to influence the application selection process, such as an NSW Government officer or Local Member of Parliament, involved in the assessment process
- has a relationship with, or an interest in, an organisation, which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently, or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives funding under the programme.

Applicants will be asked to declare, as part of their application, any perceived or existing conflicts of interests or that, to the best of their knowledge, there is no conflict of interest.

Insurances

Clubs/Associations applying for funding via this program are required to have a minimum Public Liability Insurance cover of \$5 million. It is recommended, but not a condition of funding, that applicants have Personal Accident, Professional Indemnity and Directors and Officers insurance. Clubs/Associations that employ staff must comply with the Workplace Injury Management and Workers Compensation Act 1998 (NSW).

Government Information (Public Access) Act 2009

Information received in applications and in respect of applications is treated as confidential. However, documents in the possession of the Office of Sport are subject to the provisions of the Government Information (Public Access) Act 2009. Under some circumstances a copy of the application form and other material supplied by the applicant may be released, subject to the deletion of exempt material, in response to a request made in accordance with the Act.

Privacy Policy

The Office of Sport will collect and store the information you voluntarily provide to enable processing of this grant application. Any information provided by you will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected. The Office of Sport is required to comply with the Privacy and Personal Information Protection Act 1998. The Office of Sport collects the

minimum personal information to enable it to contact an organisation and to assess the merits of an application. Applicants must ensure that people whose personal details are supplied with applications are aware that the Office of Sport is being supplied with this information and how this information will be used.

Important notes

The Office of Sport's capacity to efficiently assess your application is conditional upon you submitting a completed, accurate application. Applications may be deemed ineligible if all information is not provided. Apart from organisational and applicant contact details, information provided in

applications cannot be changed after submitting an application.

Definitions

The Office of Sport grant programs have published definitions, these are available at <https://www.sport.nsw.gov.au/clubs/grants/faqs>.

Further information

The Office of Sport staff are available to provide information to potential applicants on interpretation of these Guidelines. They can also provide advice on the on-line application process. Please direct enquiries to grantsunit@sport.nsw.gov.au.



Appendix A

Recognised State Sporting Organisations and State Sporting Organisation for people with Disability:

AFL NSW/ACT

Amputee Golf NSW

Archery Society of NSW

Athletics NSW

Australian Powerchair Hockey Association (NSW)

Australian Sailing (NSW)

Australian Underwater Federation (NSW)

Billiards and Snooker Association of NSW

Blind Cricket NSW

Blind Sporting Association of NSW

BMX NSW

Boccia NSW

Boxing Australia (NSW)

Cerebral Palsy Sport and Recreation Association of NSW

Confederation of Australian Motor Sport (CAMS) NSW

Croquet NSW

Cycling NSW

Dancesport Australia (NSW)

Deaf Sport Australia (NSW)

Disabled Winter Sport Australia (NSW)

Diving NSW

Dragon Boats NSW
Field Archery NSW

Football NSW

Golf NSW

Gridiron NSW

Gymnastics NSW

Hockey NSW

Ice Hockey NSW

Ice Speed Skating (Racing) Association of NSW

Indoor Sports NSW

Judo Federation of Australia (NSW)

Karting NSW

Kung Fu Wushu NSW

Little Athletics Association of NSW

Masters Swimming NSW

Motorcycling NSW

Northern NSW Football

NSW Amateur Pistol Association

NSW Badminton Association

NSW Baseball League

NSW Basketball Association

NSW Bocce Federation

NSW Clay Target Association

NSW Cricket Association

NSW Council of the Australian Parachute Federation

NSW Darts Council

NSW Endurance Riders Association

NSW Fencing Association

NSW Flying Disc Association

NSW Gliding Association

NSW Goalball Association

NSW Handball Association

NSW Hang Gliding & Paragliding Association

NSW Ice Skating Association

NSW Karate Federation

NSW Lacrosse

NSW Netball Association

NSW Polo Association

NSW Powerchair Football Association

NSW Rifle Association

NSW Rugby League

NSW Rugby Union

NSW Softball Association

NSW Squash

NSW Ten Pin Bowling

NSW Touch Association

NSW Water Polo
NSW Water Ski Federation

NSW Weightlifting Association

NSW Wrestling Association

Orienteering Association of NSW

Paddle NSW

Polocrosse Association of NSW

Riding for Disabled Association of NSW

Rowing NSW

Royal NSW Bowling Association

Sailability NSW

Sailing for Everyone Foundation

SkateNSW

Ski & Snowboard Australia (NSW)

Special Olympics Australia (NSW)

Sports 4 All

State Volleyball NSW

Surfing NSW

Swimming NSW

Table Tennis NSW

Tennis NSW

The Equestrian Federation of Australia (NSW)

The Pony Clubs Association of NSW

Transplant Australia (NSW)

Triathlon NSW

Wheelchair Rugby League Australia (NSW)

Wheelchair Sports NSW

Womens Bowls NSW



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