



Policy Title: Fit and Proper Person

Created/Revised: December 2014

Approved:

Summary: The policy outlines the fit and proper person framework for the Combat Sports Authority of NSW. It takes a risk based approach to applying fit and proper person tests to persons seeking registration with the Authority in relation to the various roles within the industry.

Policy Statement: The test will determine whether the applicant is of good repute, having regard to character, honesty and integrity. The policy details the level of fit and proper person check that will be generally applied to persons seeking registration with the Authority which is based on the risk profile of the role for which they seek to be registered.

The Combat Sports Authority may require that a National Criminal History Record Check (NCHRC) is provided by a person seeking registration in any role and is not restricted to only conducting the standard check.

Background: The *Combat Sports Act 2013* requires the Combat Sports Authority to determine if an applicant is a fit and proper person to be registered as a combatant, industry participant and/or a promoter.

Applicability: All persons seeking to be registered with the Authority and all persons seeking to be appointed as Combat Sports Inspectors by the Authority.

Procedure: As part of determining the suitability of a person to be registered with or appointed by the Authority to a specific role, the staff member assessing the application will undertake the appropriate fit and proper person check.

Check types:

Check	Procedure
Security determination	Applications will be referred to Police for them to undertake a security determination once any information contained in the person's file has been checked in accordance with the Combat Sport Check.
National Criminal History Record Check (NCHRC)	Applicant will be advised that they are required to provide the Authority with a NCHRC which can be obtained from a local Police station. Each NCHRC will be individually assessed to determine there are no matters in the history that would suggest that the person may not be considered a fit and proper

	person.
Combat Sport Check	Files containing the registration information of persons previously registered with the Authority will be accessed. Any disciplinary actions, complaints or relevant notes on the file will be considered.

Role risk levels:

Role	Risk level	Standard Check required
Promoter	High	Security determination
Manager	High	Security determination
Match-maker	High	Security determination
Combat Sports Inspector	High - Medium	National Criminal History Record Check (NCHRC) as part of recruitment procedures
Professional judge – previously registered	Medium	Combat Sport Check & reference on Statement of skills form
Professional referee - previously registered	Medium	Combat Sport Check & reference on Statement of skills form
Professional time-keeper - previously registered	Medium	Combat Sport Check & reference on Statement of skills form
Professional judge – new registration	Medium	National Criminal History Record Check (NCHRC)
Professional referee – new registration	Medium	National Criminal History Record Check (NCHRC)
Professional time-keeper – new registration	Medium	National Criminal History Record Check (NCHRC)
Trainer - previously registered	Low	Combat Sport Check
Trainer - new registration	Low	Declaration made on application
Second - previously registered	Low	Combat Sport Check
Second - new registration	Low	Declaration made on application
Combatant - previously registered	Low	Combat Sport Check
Combatant – new registration	Low	Declaration made on application

Relevant offences: The following categories of offence, especially those that have occurred in the last 5 years, will be assessed by the person considering a NCHRC.
 Fraud, Money laundering, Match-fixing, Illegal betting, Illegal drug supply/distribution (not those found with a small amount for personal use), Intimidation, Extortion / Blackmail, Threatening witnesses, Serious violence, Serious sexual assaults, Corrupt conduct, Misleading conduct / Making false representation.

The CSA may consider all information contained in a person's boxing/combat sport file, NCHRC and any other relevant information in its determination of fit and proper person.

Related documents: Combat Sports Act 2013
www.police.nsw.gov.au/services/criminal_records