

Regional Sport Facility Fund

ADDITIONAL CLARIFICATIONS



BACKGROUND

The following information provides clarifications based on questions covered in the Regional Sport Facility Fund information session held on Tuesday 19 January 2021. Additional questions asked in the Greater Cities Sport Facility Fund (the Fund) information session held on Tuesday 19 January 2021 have been included.

This information should be read in conjunction with all other guidelines and information documents on the [Regional Sport Facility Fund webpage](#).

GENERAL INFORMATION

Is this year (2020/2021) round one and will a second round open in 12 months (2021/2022)?

Yes. The NSW Government has committed \$50 million to the Regional Sport Facility Fund over two-years. There are two rounds, round one 2020/21 and round two 2021/22. It is likely that round two will open in mid-2021.

Is round two of the RSFF in 2021/2022 going to have the same/similar criteria? and if applicants are not successful in round one will the project work still be relevant in round two?

It is not expected that there will be significant changes to the Fund Objectives, eligibility and assessment criteria. However, it is important that applicants do a thorough review of the 2021/2022 Program Guidelines and supporting documentation when they are published.

Will not having a DA specifically exclude an application as a small club needs the grant to continue with design work - would a letter of council support assist?

Projects must have an approved Development Application as part of their application or demonstrate that a Development Application is not required (projects must be “shovel ready”). A letter from Council would be appropriate evidence to substantiate if a DA is not required. Landowner consent is also required.

We are based in a non-liberal seat, is there any point applying?

All eligible applicants are encouraged to submit an application. The assessment of applications under the Greater Cities Sport Facility Fund and Regional Sport Facility Fund is against the publicly available eligibility and assessment criteria. For further information [Regional-Sport-Facility-Fund-Fact-Sheet.pdf \(nsw.gov.au\)](#).

Questions from the Greater Cities Sport Facility Fund information session held on Tuesday 19 January 2021

GENERAL INFORMATION

Do I need to complete a detailed project plan or business case as part of my application?

Yes. A detailed project plan is required for projects with a total project cost under \$5 million and a business case is required for projects with a total project cost of \$5 million or more. Templates are available on the website. The relevant template is to be completed and uploaded as part of your online application.

What does 'inclusive design' mean?

Inclusive design keeps the diversity and uniqueness of each individual in mind and allows maximum use, by the widest range of people, without the need to adapt or add accessories. It includes the incorporation of universal design principles and providing safe, dignified and equitable access through functional space. Designs should be beyond Building Code of Australia or Access standards to ensure facilities are accessible to more people. For further information:

[Design for Dignity Guidelines](#)

[NSW Government Architects](#)

[NSW Government Architects Urban Design for Regional NSW](#)

What are the components of disability infrastructure that would be favourably received?

An example would be new and upgraded provision of disability access and universally designed amenities that are beyond compliant and provide dignified inclusion in sport participation. Refer to eligible projects in the Program Guidelines.

[Greater Cities Sport Facility Fund Program Guidelines](#)

Are you going to provide any guidance on the meaning on phrases such as "facilitates women's and girls' sports"?

The Fund's focus is on universally designed and functional facilities for women and girls that have been co-designed with women and girls, are safe, accessible and fit-for-purpose. Where possible and appropriate, projects should lead to additional participation and program content/scheduling for women and girls and/or improved inclusiveness. For further information refer to the Program Guidelines and Fact Sheet and the Office of Sport's Women in Sport Strategy, Her Sport Her Way. [Her Sport Her Way](#)

Will the eligibility assessment (pass/fail) be published within 2 weeks of the closing date (26 Feb date) of the program?

No. Successful and unsuccessful applicants will be notified at the same time. Outcomes of applications under the Fund are expected to be advised in late April 2021.

What elements should the SSO letter comprise/dwell on?

A sample template for SSO/NSO support is available on the website. An SSO/NSO Statement of Support must be included for projects with a total capital cost equal to or greater than \$5 million. However, to demonstrate project need letters of support can be provided for all projects. Refer to: [SSO Statement of Support Form Template](#)

When it says projects must commence in 2021 does that mean construction?

Projects must commence during 2021. Physical construction works are expected to commence within six months of signing the funding agreement. Projects are expected to be completed within two years of the signing of a funding agreement. Funding Agreements are expected to be executed in May/June 2021.

Is there a notional allocation across the three greater cities of Newcastle, Wollongong and Sydney?

No.

How can regional cities compete against the votes of western Sydney? and will a Benefit cost ratio over 1 be required?

The assessment of applications under the Greater Cities Sport Facility Fund and Regional Sport Facility Fund is in accordance with the Program Guidelines and supporting documentation, which are publicly available. Grant programs are a competitive process and it is essential that an applicant provides a thorough application that clearly addresses all the eligibility and assessment criteria.

The Fund does not require a Cost Benefit Ratio greater than one.

All applications should address the publicly available assessment criteria and will be assessed against the criteria.

Can you jointly submit with your Council? And if we submit (as a club) can Council manage the project?

A single lead applicant is required to submit the application and if successful will become the grant recipient responsible for entering into a funding agreement with the Office of Sport. The Fund encourages applications based on partnerships e.g. with a Council. If a sporting club submits an application, it can arrange for Council to manage the project delivery on behalf of the club. The application will need to demonstrate any partnership model, including asset management that would be administered to deliver the project including any joint use agreements.

ELIGIBILITY

Newcastle is one LGA in greater Newcastle including Lake Macquarie Maitland and Port Stephens. Can you clarify that it is Greater Newcastle?

Eligible applicants within the City of Newcastle local government area can submit an application under the Greater Cities Sport Facility Fund.

Eligible applicants within the Lake Macquarie, Maitland and Port Stephens local government areas can submit an application under the Regional Sport Facility Fund.

Please refer to the list of eligible locations.

www.sport.nsw.gov.au/sites/default/files/Greater-Cities-Sport-Facility-Fund-Eligible-Locations.pdf

www.sport.nsw.gov.au/sites/default/files/Regional-Sport-Facility-Fund-Eligible-Locations.pdf

How do I demonstrate that a Development Application is not required for the project? Is a letter from my CEO enough or do I need a letter from our local Council?

It is recommended that all eligible organisations discuss the project scope with their relevant local Council to determine if the project will require a DA and obtain a letter from Council that states their advice. For further advice please contact grantsunit@sport.nsw.gov.au.

If the funding request is relating to upgrades/refurbishment of two venues, would two applications be required, or can they be submitted as one application?

Two applications will be required. Packaged up projects will only be accepted if there are multiple project elements within the one project site. A single application with projects across multiple sites will not be accepted.

FUNDING AMOUNTS AND USE

What is the minimum and maximum grant request?

The Greater Cities Sport Facility Fund provides grants between \$100,000 and \$1 million.

Is the 25% co-contribution based on total project value or grant amount requested?

It is based on the grant amount requested.

For all other projects, a financial co-contribution will be considered favourably.

[Greater-Cities-Sport-Facility-Fund-Fact-Sheet.pdf \(nsw.gov.au\)](#)

Example

If the total project cost is \$1.1 million, and the grant amount requested is \$1 million (maximum grant amount available) the applicant would need to have a minimum financial co-contribution of \$250,000.

Can a co-contribution include offers in kind for professional services?

No, the contribution must be a financial contribution.

What type of sport facilities can be funded? E.g. BMX/Cycling tracks?

Applications that develop new or significantly improved walking, running or off-road cycling trails that are an integral component of the sport facility development are eligible. The Program Guidelines outline a list of eligible and ineligible project types.

[Greater Cities Sport Facility Fund Guidelines](#)



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