

# COVID-19 Safety Plan

## Sport and Recreation Centres and Olympic Venues

This COVID-19 Safety Plan allows for you to detail the local actions you will undertake to maintain a safe environment for staff, contractors, clients and all visitors to the Centre / Venue

Complete this plan in consultation with your staff, then share it with them. This will help slow the spread of COVID-19 and reassure your clients that they can safely visit your Centre or Venues. This is a living document and you will need to amend the plan in the future, as restrictions or advice changes.

This individual Centre / Venue plan is the local response to the *Office of Sport COVID-19 Safety Operations Plan for Centres and Venues* and in completing this template you should draw on this plan to create actions for your individual Centre or Venue. Centres and Venues must follow the current COVID-19 Public Health Orders and manage risks to staff and other people in accordance with Work Health and Safety laws.

### CENTRE / VENUE

Centre / Venue Name:	Sydney International Regatta Centre
Plan completed by:	Danielle Endycott – Venue Manager, Sydney International Regatta Centre
Approved by (Director):	Michael Toohey – Director, Greater Sydney, Regional Delivery

## > REQUIREMENTS FOR CENTRE / VENUE OPERATION

Requirements for the Centre / Venue and the actions you will put in place to keep clients, staff, and contractors safe. All actions outlined within this document should be consistent with the guidelines listed in the Office of Sport's *COVID-19 Safety Operations Plan for Centres and Venues*. The following are **MINIMUM REQUIREMENTS**. Centres and Venues need to consider the specifics of each site and activity in relation to the Public Health Order in force from time to time.

SIRC follows all recommendations made by the NSW Department of Health, and complies with the current NSW Public Health Orders

Due to the changing nature of the COVID-19 Pandemic, SIRC is dedicated to assisting all Event Organisers in the planning of their events to ensure all events comply with the current NSW Public Health Order. It is understood that bookings may change or be cancelled as a result of COVID-19 and these situations will be discussed and managed on a case-by-case basis.

REQUIREMENTS	ACTIONS
<b>RULES AND RESTRICTIONS</b>	
<b>What's new</b>	<ul style="list-style-type: none"> <li>• Masks will be compulsory in all indoor non-residential settings, including workplaces, and at organised outdoor events.</li> <li>• Dance and gym classes limited to 20 per class (masks must be worn).</li> <li>• The one person per four square metre rules will be re-introduced for all indoor and outdoor settings, including weddings and funerals.</li> <li>• Outdoor seated events will be limited to 50% seated capacity.</li> <li>• If you live or work in the City of Sydney, Waverley, Randwick, Canada Bay, Inner West, Bayside, and Woollahra local government areas (as shown on the <a href="#">inner Sydney suburbs map</a>), you cannot travel outside <a href="#">metropolitan Sydney</a> for non-essential travel.</li> </ul>
<b>SIRC Capacity Limits</b>	<p>As SIRC has a COVID Safety Plan, SIRC may have the greater of</p> <ul style="list-style-type: none"> <li>• 25 people, or</li> <li>• One person per 4 square meters</li> </ul> <p>These capacities do not apply if SIRC is hosting a organised outdoor activity, including</p> <ul style="list-style-type: none"> <li>• Major Recreation Event</li> <li>• Controlled or Non-Controlled Outdoor Public Gathering</li> </ul> <p>SIRC calculated its capacities by</p> <ul style="list-style-type: none"> <li>• Only including the areas on the premises open to public use.</li> <li>• Did not include staff.</li> </ul>
<b>SIRC – Entertainment Venue Classification</b>	<p>It is the responsibility of the Event Organiser to decide on which COVID restrictions apply to their event/activity. The below activities/events can be held at SIRC</p> <p><b>MAJOR RECREATION FACILITY</b></p> <p>The maximum number of persons at SIRC is the greater of:</p> <ul style="list-style-type: none"> <li>• 50% of the seating capacity plus 1 person per 4 square metres of unfixed seating area; or</li> <li>• One person per 4 square metres.</li> </ul> <p>If an event organiser is relying on a percentage of the seating capacity, they must ensure that each person has a ticket and is allocated a specific seat.</p> <p><b>NON-CONTROLLED OUTDOOR PUBLIC GATHERING</b></p> <p>The number of participants in the gathering is the lesser of</p> <ul style="list-style-type: none"> <li>• The number of persons equivalent to 1 person per 4 square metres of space</li> <li>• 5,000 persons.</li> </ul> <p><b>CONTROLLED OUTDOOR PUBLIC GATHERING</b></p> <p>The maximum number of persons participating in the gathering is the lesser of</p> <ul style="list-style-type: none"> <li>• The number of persons equivalent to 1 person per 4 square metres of space of the premises in which the activity is conducted, or</li> <li>• 10,000 persons.</li> </ul>

<p><b>Hirers Responsibilities</b></p>	<p>All activities at SIRC must be undertaken in strict compliance with the following:</p> <ul style="list-style-type: none"> <li>• <a href="#">Public Health Order (COVID-19 Gathering Restrictions) Order (No 2) 2021</a> commenced June 23 2021</li> <li>• Public Health Orders <a href="#">Public Health Order (COVID-19 Gathering Restrictions) Order (No 2) 2021</a> commenced June 2 2021,</li> <li>• <a href="#">CHO Guidelines</a> in force at the time of the activity.</li> </ul> <p>Booking Organisers are responsible for ensuring their group complies with the current COVID-19 Safety Operations Plan and the current Public Health Order, observes the COVID Safety plans and supplies Personal Protective Equipment (PPE) to protect their participants and others. (e.g., hand sanitiser, gloves)</p>
<p><b>Face Masks</b></p>	<p>At SIRC you must wear a face mask</p> <ul style="list-style-type: none"> <li>• over your nose and mouth</li> <li>• when you are indoors, including office spaces.</li> </ul> <p>You must wear a mask at a COVID-safe outdoor gathering or controlled outdoor public gathering.</p> <p>The face mask rules page gives advice on when you can remove your mask. In addition to those rules, you can also remove your mask when you are:</p> <ul style="list-style-type: none"> <li>• doing strenuous exercise (except when you are in a gym class, or a dance class at an indoor recreation facility)</li> <li>• at a correctional centre, place of custody, or hospital</li> <li>• in a school or early education and care facility</li> <li>• a resident at an aged care facility</li> <li>• a guest in a hotel/motel room and in your room</li> <li>• on a construction site</li> <li>• in the process of getting married</li> <li>• working alone in an office (until another person enters)</li> <li>• in a vehicle alone or with another person from your household.</li> </ul> <p>More information about Face Masks can be found <a href="#">here</a></p>
<p><b>SIRC Social Distancing Measures</b></p>	<p>SIRC adopts the below Key Protocols regarding social distancing:</p> <ul style="list-style-type: none"> <li>• Staff, participants, and hirers must practice physical distancing through reducing close physical contact and good personal hygiene must be always practiced. This means people: <ul style="list-style-type: none"> <li>• Observe the one person per 4 sqm rule.</li> <li>• avoid physical greetings such as handshaking, hugs and kisses.</li> <li>• use tap and go instead of cash where possible.</li> <li>• travel at quiet times and avoid crowds.</li> <li>• do not enter crowded spaces.</li> <li>• avoid large public gatherings.</li> <li>• practise good hygiene as detailed below.</li> <li>• must stay at home if they have any cold or flu symptoms.</li> <li>• Seek medical advice and get tested for COVID-19.</li> </ul> </li> <li>• A 4-metre square space will be enforced per person.</li> </ul> <p>Social distancing signage has been displayed throughout the Venue to ensure Staff and Visitors are aware of maintaining 1.5 metres distance and 1 person per 4 square metres, always.</p>
<p><b>SIRC Specific Measures</b></p>	<p><b>COVID-19 TESTING CLINIC</b></p> <p>A COVID-19 Testing Clinic is operating onsite at the Sydney International Regatta Centre, which is controlled and operated by the Nepean Blue Mountains Local Health District. The COVID Clinic operates as a Drive Through service</p> <p>Unless Exclusive Use of the Sydney International Regatta Centre is booked and required by an organisation, the Clinic will remain operational on Event Days</p> <p><b>STAY UPRIGHT AND PENRITH LAKES ENVIRONMENT</b></p>

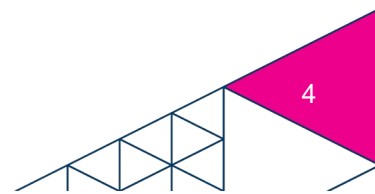
	<p><b>EDUCATION CENTRE</b></p> <p>SIRC has an onsite Motorbike training facility that operates within its own zone on the southern bank of the facility. This operation is an essential service and operates daily under strict COVID-19 restrictions and guidelines.</p> <p>Unless Exclusive Use of the Sydney International Regatta Centre is booked and required by an organisation, the Motorbike training facility will remain operational on Event Days.</p> <p><b>REGULAR USERS</b></p> <p>SIRC has a numerous regular user that operates within their own zone on the southern bank and isolated areas (e.g. Final Basin) of the facility. All of these Users operate under strict COVID-19 restrictions and guidelines.</p> <p>Unless Exclusive Use of the Sydney International Regatta Centre is booked and required by an organisation or the Regular Activity directly impacts on an event, the activities may remain operational on Event Days.</p>
<p><b>SIRC Cleaning Protocols</b></p>	<p>On all non-event days, VDG is the cleaning contractor and in consultation with SIRC Venue Management a cleaning schedule of amenities, touch surfaces and high use areas has been developed. This has been included as <b>Attachment 2</b></p> <p>On event days, Event organisers have been advised that it is their responsibility to manage the cleaning arrangements using SIRC's cleaning contractor VDG. Event Organisers must take responsibility for their own health and safety and assume the Venue is unclean.</p> <p>Hand Sanitiser has been provided in key locations throughout the Venue, it is 70% alcohol-based and these areas can be viewed in <b>Attachment 3</b></p>
<p><b>SIRC Check In Requirements</b></p>	<p>The current <b>Public Health Order on Gathering and Movement</b> requires each person who enters a centre of Venue to electronically provide their contact details. This can be done either through Service NSW, the Homebase booking data, or an electronic roll maintained by the event hirer.</p> <p>For Homebase bookings, if the party includes more people than registered in the Homebase log, the non-registered people must register with Service NSW as they enter the facility.</p> <p>SIRC has also registered as a COVID Safe Business, and displayed all signage notifying visitors.</p> <p>On Event Days the Event Organisers are responsible for obtaining the name, phone number and email address of all the participants attending their booking and required to keep this data on file for a period of at least 28 days.</p>

**ATTACHMENT 1:** Venue / Centre map with closed / open areas

**ATTACHMENT 2:** Cleaning Contractor level of service

**ATTACHEMNT 3:** Sanitiser Plan and Locations – Staff and General

**ATTACHMENT 4:** COVID-19 Venue Signage



# SYDNEY INTERNATIONAL REGATTA CENTRE

## Centre Map 1



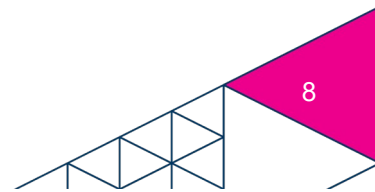
# SYDNEY INTERNATIONAL REGATTA CENTRE

## Centre Map 2



Area Zone	Enhanced Touchpoint Sanitising	
		Daily
All Buildings	Surface / Touchpoint	Task Description
BBQ	<b>BBQ</b> Light and power point switches Vending Machines Dining Area Tables Dining Area Chairs Benches	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Bin Stations	<b>Bin Tops &amp; Handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Boatshed and Pavilion Toilets	<b>Entry Door handle / stainless steel plates</b> Light and power point switches Soap dispensers Toilet flush buttons Toilet paper dispensers Toilet seats Toilet doors and locks Splash walls Sanitary Bins Tap handles	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Drinking Fountains	<b>Drinking fountain handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Event Operations Centre	<b>Entry Door Handles</b> Office Chairs (non-upholstered) Office Chairs (upholstered) PC Monitors PC Towers Keyboards PC Mice Headsets Curtains & Blinds Door Frames AC Controller Door knob/handles Tables/desks Telephones Partitions	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Finish Tower	<b>Entry Door Handles</b> Office Chairs (non-upholstered) Office Chairs (upholstered) PC Monitors PC Towers Keyboards PC Mice Headsets Curtains & Blinds Door Frames AC Controller Doorknob/handles Tables/desks Telephones Partitions	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Function Rooms	<b>Entry Door Handles</b> Office Chairs (non-upholstered) Office Chairs (upholstered) PC Monitors PC Towers Keyboards PC Mice Headsets Curtains & Blinds Door Frames AC Controller Doorknob/handles Tables/desks Telephones Partitions <b>Fridges (external handles)</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Grandstand	<b>Seats</b> <b>Handrails</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant

Maintenance Shed	<p>Entry Door handle / stainless steel plates  Light and power point switches  Storage Racks  Fridges externally (Handles)</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Multi-Purpose Hut	<p>Door handles  Light switches  Furniture handles  Toilet seats, toilet flush button, splash walls  lamp toggle switch  Armchairs  AC Controller  Remote Control  Telephone  Room accessories  Bathroom handles, taps, shower controls  Table tops  Handrails  Fridges externally (Handles)  Microwaves Internal/External  Kitchen Appliances (toasters, kettles, sandwich presses, ovens)  Light and power point switches  Remote Controls  Vending Machines  TVs  Dining Area Tables  Dining Area Chairs  Sneeze Guards  Benches</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Office	<p>Entry Door Handles  Office Chairs (non-upholstered)  Office Chairs (upholstered)  PC Monitors  PC Towers  Keyboards  PC Mice  Headsets  Curtains &amp; Blinds  Door Frames  AC Controller  Doorknob/handles  Tables/desks  Telephones  Partitions</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Olympic Room	<p>Entry Door Handles  Office Chairs (non-upholstered)  Office Chairs (upholstered)  PC Monitors  PC Towers  Keyboards  PC Mice  Headsets  Curtains &amp; Blinds  Door Frames  AC Controller  Doorknob/handles  Tables/desks  Telephones  Partitions</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>
Other Toilets	<p>Entry Door handle / stainless steel plates  Light and power point switches  Soap dispensers  Toilet flush buttons  Toilet paper dispensers  Toilet seats  Toilet doors and locks  Splash walls  Sanitary Bins  Tap handles</p>	<p>Wiping and disinfecting of surfaces utilising hospital grade disinfectant</p>





Port-a-loos	<b>Entry Door handle / stainless steel plates</b> <b>Light and power point switches</b> <b>Soap dispensers</b> <b>Toilet flush buttons</b> <b>Toilet paper dispensers</b> <b>Toilet seats</b> <b>Toilet doors and locks</b> <b>Splash walls</b> <b>Sanitary Bins</b> <b>Tap handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Recycling Stations	<b>Bin Tops &amp; Handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Seating, Signage and Furniture	<b>Table benches</b> <b>Seats</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant
Southern Bank Toilets	<b>Entry Door handle / stainless steel plates</b> <b>Light and power point switches</b> <b>Soap dispensers</b> <b>Toilet flush buttons</b> <b>Toilet paper dispensers</b> <b>Toilet seats</b> <b>Toilet doors and locks</b> <b>Splash walls</b> <b>Sanitary Bins</b> <b>Tap handles</b>	Wiping and disinfecting of surfaces utilising hospital grade disinfectant

## SIRC Hand Sanitising Locations

Location		Wall Mounted Dispenser	Pump Bottle
Western Bush Toilets	Male Toilet	X	
	Female Toilet	X	
Eastern Bush Toilets	Male Toilet	X	
	Female Toilet	X	
Start Line Amenities	Male Toilet	X	
	Female Toilet	X	
Breezway Bathrooms	On outside wall between bathrooms	X	
Northern Boatshed Bathrooms	On outside wall between bathrooms	X	
Grandstand Amenities	Male	X	
	Female	X	
	Accessible		X
	Accessible		X
Multi-Purpose Hut			X
Drug Testing Room			X
Olympic Room			X
Meeting Room			X
Boatshed Room			X
Seminar Room			X
Finish Tower	Toilets	X	
	Ground Floor		X
	1st Floor (Timing)		X
	2nd Floor (Commentary)		X
1800m hut			X
1500m hut			X
1000m hut			X
500m hut			X
Aligners hut			X
Start Tower			X

<p>General Hygiene Sign</p>	
<p>Social Distancing Sign (according to 2msq guideline)</p>	
<p>Social Distance Floor Sticker</p>	
<p>Hand Hygiene Sign</p>	