



For restrictions from 08 November 2021  
until further advice

# COVID-19 Safety Plan

## Dunc Gray Velodrome (DGV)

This COVID-19 Safety Plan allows for you to detail the local actions you will undertake to maintain a safe environment for staff, contractors, clients and all visitors to DGV

This is a living document, and you will need to amend the plan in the future, as restrictions or advice changes.

This plan is the local response to the *Office of Sport COVID-19 Safety Operations Plan for Centres and Venues* and in completing this template you should draw on this plan to create actions for DGV

DGV staff and hirers must follow the current COVID-19 Public Health Orders and manage risks to staff and other people in accordance with Work Health and Safety laws.

**DGV is categorised as a recreation facility (major) under the Public Health (COVID-19 General) Order 2021**

CENTRE / VENUE	
Centre / Venue Name:	Dunc Gray Velodrome (DGV)
Plan completed by:	Danielle Endycott & Mark Fulcher
Approved by (Director):	Michael Toohey

## REQUIREMENTS FOR DGV OPERATION

This document sets out the actions you put in place to keep clients, staff, and contractors safe. All actions outlined within this document should be consistent with the guidelines listed in the Office of Sport's *COVID-19 Safety Operations Plan for Centres and Venues*. The following are **MINIMUM REQUIREMENTS**. Centres and Venues need to consider the specifics of each site and activity in relation to the Public Health Order in force from time to time.

DGV follows all recommendations made by the NSW Department of Health, and complies with the current NSW Public Health Orders

Due to the changing nature of the COVID-19 Pandemic, DGV is dedicated to assisting all Event Organisers in the planning of their events to ensure all events comply with the current NSW Public Health Order. It is understood that bookings may change or be cancelled as a result of COVID-19 and these situations will be discussed and managed on a case-by-case basis.

### This Plan

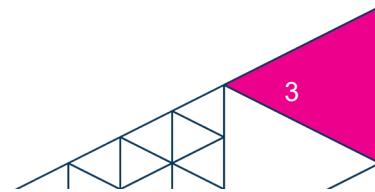
- outlines the mandatory steps to prevent infection and control of COVID-19, based on NSW Health recommendations.
- is an operational protocol for DGV staff and users setting out how they will operate under the current Public Health Order(s)
- is a resource for external organisations and clubs to develop their COVID-19 safety plans.

All roadmap freedoms are for fully vaccinated people only.

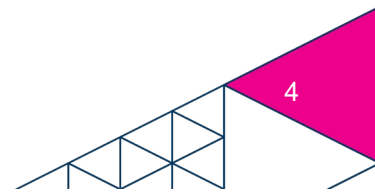
[For the latest information visit the COVID-19 pages on nsw.gov.au](#)

REQUIREMENTS	ACTIONS
<b>RULES AND RESTRICTIONS</b>	
<b><i>What's New</i></b>	<p>DGV is currently following the guidelines in the NSW Government Roadmap to Recovery.</p> <p>The Office of Sport's Sport and Recreation Centres and Olympic Venues are operating under the NSW Government requirements to ensure a COVID-19 safe environment. Further detail is available at:</p> <ul style="list-style-type: none"><li>• The current <a href="#">Public Health (COVID-19 General) Order 2021</a></li><li>• NSW Chief Health Officer approved <a href="#">COVID-19 Safety Plans</a></li><li>• <a href="#">COVID-19 rules</a>.</li></ul> <p>The purpose of this COVID-19 Safety Plan (the Plan) is to provide a framework for the safe recommencement of operation of the NSW Sport and Recreation Centres (the Centres) and Olympic Venues, in adherence with expert advice from NSW Health.</p> <p>This COVID Safety Plan for DGV should be read in conjunction with the Office of Sport Operational plan for Centre and Venues as posted on the Office of Sport Website <a href="#">available here</a>.</p> <p>For the purpose of the Safety Plan, the Office of Sport's Olympic Venues <b>are classified as recreation facilities (major)</b> as defined in the <a href="#">Public Health (COVID-19 General) Order 2021</a>.</p>

<p><b><i>DTV Maximum Number of Persons Guidelines</i></b></p>	<p><b>The Dunc Gray Velodrome will operate under the Public Health Orders classification as a Recreation Facilities (major), therefore the following maximum number of persons permitted on premises applies</b></p> <p><b>Maximum number of persons—recreation facilities (major)</b></p> <p>The occupier of premises in the general area that is an indoor recreation facility (major) must ensure the maximum number of persons on the premises does not exceed the greater of—</p> <ol style="list-style-type: none"> <li>a. the number of persons equal to 100% of the fixed seating capacity of the facility, or</li> <li>b. the number of persons equivalent to 1 person per 2 square metres of space in the facility</li> </ol> <p>Resources to develop COVID-19 safety plans are available <a href="#">here</a>.</p> <p>More information is available in the current <a href="#">Public Health (COVID-19 General) Order 2021</a></p> <p>All key definitions are outlined in <b>Attachment 1</b></p>
<p><b><i>Vaccination Guidelines</i></b></p>	<p>Until 15 December 2021, all eligible staff, clients, visitors, and contractors must be fully vaccinated in order to enter the Dunc Gray Velodrome.</p> <p>A fully vaccinated person <a href="#">means</a> a person who</p> <ol style="list-style-type: none"> <li>a) has had 2 doses of a COVID-19 vaccine, or</li> <li>b) has a medical contraindication certificate issued to the person.</li> </ol> <p>For DGV, a person under 16 years of age and who is not fully vaccinated is not permitted on the premises unless the person is accompanied by a member of their household who is fully vaccinated.</p>
<p><b><i>Staff responsibilities</i></b></p>	<p>Staff will follow the obligations of the <a href="#">Public Health (COVID-19 General) Order 2021</a>, this Safety Plan and the Office of Sport's <b>COVID-19 Returning to the workplace</b> policy.</p> <p>Staff are not responsible for enforcing the Public Health Order beyond reminding site visitors of their legal obligations. Where a member of the public, visitor or contractor refuses to comply with their legal obligations, staff must call the NSW Police.</p>
<p><b><i>Visitors' responsibilities</i></b></p>	<p>Visitors are required to follow all directions and request issued by facility staff.</p>

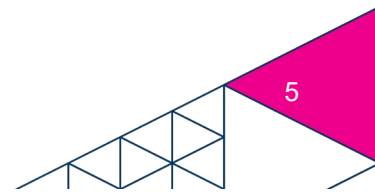


<p><b>Hirers Responsibilities</b></p>	<p>All activities at DGV must be undertaken in strict compliance with the following:</p> <ul style="list-style-type: none"> <li>a) <a href="#">Public Health (COVID-19 General) Order 2021 (nsw.gov.au)</a></li> <li>b) NSW Chief Health Officer approved <a href="#">COVID-19 Safety Plans</a></li> <li>c) <a href="#">COVID-19 rules.</a></li> </ul> <p>Primary responsibility for ensuring the group’s compliance with these requirements rests with the group organiser and the participants. Booking Organisers are responsible for ensuring their group complies with the current <a href="#">Public Health (COVID-19 General) Order 2021 (nsw.gov.au)</a>, observes the COVID-19 Safety Plans and supplies Personal Protective Equipment (PPE) to protect their participants and others. (e.g., masks, hand sanitiser, gloves).</p> <p>Booking Organisers must -</p> <ul style="list-style-type: none"> <li>• have a COVID-safety plan to help manage the safety of their activity. Template plans/checklists are available from <a href="#">COVID Safe business   NSW Government</a></li> <li>• submit the plan to the venue prior to the booking commences</li> <li>• be able to produce an up-to-date version of the COVID-safety plan, meeting the requirements of the Public Health Order in force at that time, if requested to do so by any Office of Sport employee.</li> </ul> <p>Venue Management personnel may monitor the numbers within any allocated areas / zones. If group sizes are being exceeded or other COVID-safe measure being ignored, at the discretion of Management, a SINGLE WARNING may be given or for serious / further breaches ALL MEMBERS OF THE GROUP may be asked to leave.</p> <p>Group organisers and activity supervisors are responsible for making sure that every member of a group conducts themselves in a COVID-safe manner.</p>
<p><b>Fitted Face Coverings</b></p>	<p>Fitted face coverings must be worn by persons aged 12 years and above while:</p> <ul style="list-style-type: none"> <li>• In indoor area of premises</li> <li>• When dealing directly with members of the Public</li> </ul> <p>A fitted face covering must be worn so it covers the person’s nose and mouth.</p> <p>More information about Face Masks can be found <a href="#">here</a></p>



<p><b><i>DGV Social Distancing Measures</i></b></p>	<p>DGV adopts the below Key Protocols regarding social distancing:</p> <ul style="list-style-type: none"> <li>• Staff, participants, and hirers must practice physical distancing through reducing close physical contact and good personal hygiene must be always practiced. This means people: <ul style="list-style-type: none"> <li>• Avoid physical greetings such as handshaking, hugs, and kisses</li> <li>• Keep 1.5 metres away from others where possible</li> <li>• Do not enter crowded spaces</li> <li>• Practise good hygiene</li> <li>• Must stay at home if they have any cold or flu symptoms.</li> <li>• Seek medical advice and get tested for COVID-19</li> </ul> </li> </ul>
<p><b><i>DGV Cleaning Protocols</i></b></p>	<p>Venue and Cleaning contractor have consulted and developed a schedule for routine cleaning and additional 'touch point cleaning in areas of the venue being utilised. VDG have appropriate PPE for their staff when performing cleaning duties.</p> <p>During events, additional cleaning is scheduled based on the requirements of the Event Organisers.</p>
<p><b><i>DGV Check In Requirements</i></b></p>	<p>All staff, contractors, and visitors upon arrival, need to sign in using the Service NSW QR code system within the reception area.</p> <p>DGV has also registered as a COVID Safe Business and displayed all signage notifying visitors.</p> <p>On Event Days the Event Organisers are responsible for obtaining the contact details of all the participants attending their booking and required to keep this data on file for a period of at least 4 weeks.</p>

**ATTACHMENT 1: Key Definitions**



## ATTACHMENT 1 – KEY DEFINITIONS

**Approved COVID-19 Safety Checklist** for premises or an event means the COVID-19 safety checklist

- (a) Approved by the Chief Health Officer for the premises, and
- (b) Published on the NSW Government website, and
- (c) As in force for the time being.

**Contact Details** for a person visiting or entering premises, means

- (a) The person's name, and
- (b) The person's telephone number or email address, and
- (c) The time at which the person entered the premises.

**COVID-19 Safety Plan** for a premises or event, means a plan that addresses the matters required by the approved COVID-19 Safety Checklist.

**Fitted Face Covering** means a mask or other covering that

- (a) Fits securely around the face, and
- (b) Is designed or made to be worn over the nose and mouth to provide the wearer with protection from infection.

**Fully Vaccinated Person** means a person who

- (a) Has had 2 doses of a COVID-19 vaccine, or
- (b) Has a medical contraindication certificate issued to the person.

**Indoor Area** includes an area in a building or structure, whether or not temporary, which has a roof, ceiling or other top covering, but does not include an area with at least 2 sides open to the weather.

**Recreations Facility (major)** means a building or place used for large-scale sporting or recreation activities that are attended by large numbers of people whether regularly or periodically, and includes theme parks, sports stadiums, showgrounds, racecourses and motor racing tracks.

**Unvaccinated Adult** means a person who

- (a) Is more than 16 years of age, and
- (b) Is not a fully vaccinated person.

**Vaccination Evidence** for a person means

- (a) Evidence from the Australian Immunisation Register that the person has had 2 doses of a COVID-19 Vaccine, or
- (b) A medical contraindication certificate issued to the person

