

## Proof of Identification Document Requirements

There are 2 ways a person can verify their identity when applying for registration classes under the *Combat Sports Act 2013* (the **Act**):

### 1. Document Verification Service

Document verification is recommended for Australian citizens and residents. During the online application you enter the details of your identity documents. The details of those documents are checked against other government records using the Document Verification Service (DVS).

You'll need to provide 2 documents from list 1, or 1 document from list 1, plus 1 document from list 2.

#### List 1:

- Australian driver licence
- Australian passport
- Aviation security identification card
- Foreign passport (Australian visa)
- Maritime security identification card

#### List 2:

- Australian birth certificate
- Australian certificate of registration by descent
- Australian citizenship certificate
- Centrelink cards (Pensioner Concession Card, Health Care Card or Commonwealth Seniors Health Card)
- ImmiCard
- Medicare card
- Veteran cards (Veteran Repatriation Health Card, Veteran Pensioner Concession Card or Veteran Seniors Health Card)

### 2. Manual Verification

Manual verification is required if you are either 14 or 15 years of age and is recommended if you live outside Australia or you cannot meet the document verification requirements. During the online application you'll upload 3 **different** types of **certified and current** identity documents from the list below. Identification documents do not need to be certified where an acceptable DVS document is provided, and a DVS match is returned by the Combat Sports Registration System. The documents must satisfy the following:

- At least one document must contain a photograph.
- At least one document must contain a signature.
- At least one document must contain a date of birth.

#### ACCEPTABLE IDENTITY DOCUMENTS

- Australian birth certificate
- Australian certificate of registration by descent
- Australian citizenship certificate
- Australian driver licence
- Australian government issued photo ID card (employee ID)
- Australian passport
- Australian marriage certificate
- Aviation security identification card
- Change of name certificate
- Commonwealth seniors health card
- Foreign passport (Australian visa)
- Government issued identity card

- Health care card
- ImmiCard
- Maritime security identification card
- Medicare card
- Non-Australian government issued driver licence
- Pensioner concession card
- Photographic employee identity card
- Private health insurance card
- Proof of age card
- Rates notice
- School enrolment letter with photograph (minors only)
- Student identity card
- Union/professional membership card
- Utility account (e.g. electricity, gas, telephone account)
- Veteran repatriation health card
- Veteran pensioner concession card
- Veteran seniors health card
- Other identity document that has been approved by the Combat Sports Authority of NSW.

**Note: This must be approved before you submit your application.**

## ACCEPTABLE PERSONS TO CERTIFY PROOF OF IDENTIFICATION DOCUMENTS

The following persons may certify identification documents as being a true and accurate copy of the original document for the purposes of the Act and clause 18(d) of the Regulation.

- An accountant (member of a recognised professional accounting body or a Registered Tax Agent)
- A person listed on the roll of the Supreme Court of a State or Territory or the High Court of Australia as a legal practitioner
- A barrister, solicitor or patent attorney
- A police officer
- A postal manager
- A principal of an Australian secondary college, high school or primary school
- A Public Notary
- A medical practitioner
- A Justice of the Peace (with a registration number in the State in which they are registered)
- A minister of religion (registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961).

The acceptable person must sight the original document, compare it to the provided copy and include on each page of the copy the statement **"I certify this to be a true and accurate copy of the original document."** or words substantially the same. The certification must be printed on the copy either using a stamp or handwriting in ink. A certification that has been added with a label or sticker is not sufficient.

The acceptable person must also include their full name, signature, date of signature, registration number (if any), and qualification or occupation which makes them eligible to certify documents, on each page of the copied identification documents.

### Example

I certify this to be a true and accurate copy of the original document.



John Charles Citizen  
Medical Practitioner No: MEDXXX  
1 January 2025