

Participant Information Sheet

NSW Office of Sport Female Friendly Community Sport Facilities and Lighting Upgrades Program Evaluation [Ethics Reference Number: 203020A]

WHO IS DOING THE EVALUATION?

The University of Technology Sydney (UTS) Centre for Sport, Business and Society (CSBS) has been engaged by the NSW Office of Sport to undertake an evaluation of its Female Friendly Community Sports Facilities and Lighting Upgrades Program.

WHAT IS THE EVALUATION ABOUT?

The NSW Office of Sport is administering the \$25 million Female Friendly Community Sports Facilities and Lighting Upgrades Program to deliver female-friendly change rooms, amenities, and lighting upgrades. The program is intended to transform sports facilities across NSW into safer and more inclusive venues for women and girls.

The primary objectives of the fund are to:

- Increase the number and type of safe, equitable, accessible, and inclusive sport and active recreation facilities across NSW
- Foster positive sport and active recreation experiences for women and girls through the provision of welcoming and supportive community spaces and environments.
- Increase utilisation of sport and active recreation facilities for women and girls through enabling more female participation opportunities.

The four-year evaluation of this Program includes three components:

1. **Process evaluation:** To assess the appropriateness of current grant administration processes and identify areas for improvement that can be applied to similar programs.
2. **Outcomes evaluation:** To assess the appropriateness of the design of the Program in terms of achieving outcomes for the State and identify areas for improvement that can be used to adapt the Program or can be applied to similar programs in the future.
3. **Economic evaluation:** To measure and value the Program's relative cost-effectiveness, including its financial, social, and environmental impacts.

WHY HAVE I BEEN ASKED?

You have been asked to participate in this evaluation as you belong to one of the following stakeholder groups:

- Successful applicants of the Program.
- Unsuccessful applicants of the Program.
- Councils that were consulted by applicants as part of the Program application process.
- Organisations who expressed interest in the Program but did not apply or did not complete their application.



- Program staff involved in program design or implementation.
- Facilities end-users.

IF I SAY YES, WHAT WILL IT INVOLVE?

If you decide to participate, there are a number of ways that you can provide feedback:

Process evaluation stage

If you belong to one of the following stakeholder groups you will be asked to complete a **short anonymous online survey** with questions targeted to your stakeholder group:

- Successful applicants of the Program.
- Unsuccessful applicants of the Program.
- Councils that were consulted by applicants as part of the Program application process.
- Organisations who expressed interest in the Program but did not apply or did not complete their application.
- Program staff involved in program design or implementation.

The survey will take approximately 10 minutes to complete. You can fill out the survey through the online link provided by UTS.

Outcomes evaluation stage

Facility end-users will be invited to participate in a **short anonymous survey**, which will take approximately 10 minutes to complete. You can fill out the survey through the online link provided by UTS.

If you belong to one of the following stakeholder groups you will be invited to nominate to **participate in a one-on-one or small group interview** with UTS researchers:

- Successful applicants of the Program
- Facility end-users.

The interviews will be held after funded projects have been completed.

The interview will be no more than 1 hour and will be conducted online using Microsoft Teams/Zoom or over the phone if you prefer. You will be asked by the facilitator if you are comfortable with the discussion being audio/visually recorded and transcribed by the software. If you are not comfortable, the audio/visual recording will not occur and de-identified notes will be taken.

ARE THERE ANY RISKS/INCONVENIENCES?

We do not expect that any of the evaluation questions will cause harm or discomfort to you. However, if you don't like the questions or experience any discomfort in participating in this research, you can stop at any time.

If you become distressed at any time, support can be obtained from the following services:

- 1800 RESPECT Australia's national domestic, family and sexual violence counselling, information and support service on 1800 737 732 or www.1800respect.org.au
- Lifeline telephone and online chat counselling service on 13 11 14 or www.lifeline.org.au
- For Aboriginal and Torres Strait Islander people, support can be obtained on 13Yarn (13 92 76) or www.13yarn.org.au

DO I HAVE TO SAY YES?

No. Participation in this evaluation is voluntary. It is completely up to you whether or not you decide to take part. If you wish to stop and withdraw from the research once it has started, you can do so at any time without having to give a reason.

WHAT WILL HAPPEN IF I SAY NO?

If you decide not to participate, it will not affect your relationship with the UTS researchers or NSW Office of Sport. If you wish to withdraw from the study once it has started, you can do so at any time without having to give a reason, by contacting Michelle Roberson on michelle.roberson@uts.edu.au.

CONFIDENTIALITY

By providing feedback, you agree to allow the UTS researchers to use your ideas to help inform this evaluation. Please note:

- All **survey feedback will be treated as anonymous and interview feedback will be de-identified**. The results of this project may be published as a final public report, however, neither you or your organisation will be directly linked to any specific comment or feedback provided in any publication produced.
- Your feedback will be **treated confidentially**. It will be only used for the purpose of this research. It will not be disclosed without your written permission, except as required by law.
- Your feedback will be **kept private** and stored securely. No personal or identifying information will be given or shared with any other people outside those working on the evaluation project.

In accordance with relevant Australian privacy laws, you have the right to request access to the information about you that is collected and stored by the UTS researchers.

WHAT IF I HAVE CONCERNS OR A COMPLAINT?

If you have questions or concerns about the research, please email Michelle Roberson at the UTS Centre for Sport, Business and Society, on michelle.roberson@uts.edu.au.

This study has been approved by the Institute for Public Policy and Governance (IPPG) Low Risk Ethics Program (Ethics Reference Number 23020A. If you have any concerns or complaints about any aspect of this research, please contact IPPG Ethics Manager on ippg@uts.edu.au. Any matter raised will be treated confidentially, investigated and you will be informed of the outcome.

NOTE: This study has been approved by the IPPG Low Risk Ethics Program (Ethics Reference Number 20320A. If you have any concerns or complaints about any aspect of this research, please contact IPPG Ethics Manager on ippg@uts.edu.au. Any matter raised will be treated confidentially, investigated and you will be informed of the outcome.