

Multi-Sport Community Facility Fund

Fund Fact Sheet 2022/2023 (Round 2)

Overview

The NSW Government has committed \$200 million to the Multi-Sport Community Facility Fund (the Fund). The NSW Government recognises the critical role local sport infrastructure plays in keeping communities healthy, active and connected. The Fund will deliver the best outcomes for the community by creating places and facilities that enable communities to enjoy and take part in sport.

The NSW Government is supporting local communities to future-proof infrastructure by funding universally designed and inclusive facilities that move beyond compliance and provide dignified inclusion for all. The Fund will support the development of well-designed new and improved multi-sport infrastructure projects that will meet the current and future needs of the community.

The Fund will support the delivery of sport facility projects that can directly support sport participation across all levels and provide programs for those people in the community that need it most.

Key objectives

- The primary objectives of the Fund are to:
- Increase the number and type of multi-sport facilities across NSW
- Improve the standard of existing multi-sport facilities across NSW
- Increase the utilisation of sport facilities
- Support the equitable provision of, and access to, multi-sport facilities, to grow sport participation for women and girls
- Provide inclusive and accessible multi-sport facilities that support sport participation for people with disability, First Nations peoples, and people from culturally and linguistically diverse communities.

Secondary objectives of the Fund are to:

- Establish a diversified funding model
- Improve operational sustainability
- Promote and incorporate environmental sustainability and climate resiliency into design, construction and operation.

Important dates

Applicants are encouraged to ensure the following additional items are considered and/or provided as part of their application.

The following indicative dates apply to this funding round.

Monday 27 June 2022

Applications open

1.00pm, Friday 2 September 2022

Applications close

November 2022 onwards

Outcomes advised

Within 3 months of notification of outcomes Funding agreements executed for successful projects

Project construction is to commence by July 2023, and project construction is expected to be completed by 31 December 2025.

The Office of Sport reserves the right, at its absolute discretion, to amend any of these dates during the Program.

Eligibility

Eligible applicants are:

- Local government authorities in New South Wales
- Regional Joint Organisations of councils, the Lord Howe Island Board, and the Unincorporated Far West groups
- NSW Office of Sport recognised NSW State Sporting Organisations (including National Sporting Organisations where the state body is part of a unitary governance model)
- Incorporated, community-based, not-for-profit sporting organisations (clubs and associations whose primary purpose is to organise sporting activities/deliver sport programs)
- Organisations providing sport and recreation programs that benefit the community, such as PCYCs, YMCA and YWCA
- NSW based professional sporting organisations competing in a national or state competition
- NSW Department of Education operated specialist sports high schools
- Private enterprises (companies established under the Corporations Act 2001 (Cth), incorporated associations established under the Associations Incorporation Act 2009 (NSW) or incorporated limited partnerships established under the Partnership Act 1892 (NSW)).

Applications involving partnerships between groups are encouraged and will be considered favourably, for example with a council or a Department of Education specialist sport high school. A council may apply on behalf of a sporting club or association; however, the council will be the grant recipient and responsible for project delivery.

Assessment

The Multi-Sport Community Facility Fund is administered by the Office of Sport in two stages:

- Eligibility check
- Merit assessment

Eligibility check

The Office of Sport conducts a preliminary eligibility check of all applications ensuring that the:

- Applicant organisation is an eligible applicant
- Applicant has provided an ABN/ACN and/or Incorporation number and/or Indigenous Incorporation Number
- Proposed project is in an eligible location
- Grant request is a minimum of \$1 million and does not exceed \$5 million

The Office of Sport will undertake an eligibility check on all grant applications and make recommendations to the Grant Assessment Panel on ineligible applications. The Grant Assessment Panel will make the final determination on eligibility.

Further information on eligibility requirements is included in the [Eligibility Checklist](#).

Merit assessment

The Office of Sport will support the Grant Assessment Panel by conducting a preliminary assessment of all eligible applications against the Fund criteria and provide administrative support.

The Grant Assessment Panel will consider the extent to which the applicant has addressed the assessment criteria and provided supporting evidence and will determine the final merit assessment score.

During the assessment process, the Grant Assessment Panel may apply a minimum scoring requirement to one or more of the criteria. Where an application does not meet minimum scoring requirement adopted during the assessment process, the Grant Assessment Panel reserves the right to not consider the application. In line with the objectives of the program, the Grant Assessment Panel will consider geographical spread across local government areas and electorates, and may also consider sport type, grant amount requested and project size to determine successful projects.

If ineligible project scope and components are included in the application the Grant Assessment Panel may adjust the requested grant amount accordingly.

Merit assessment criteria

Eligible projects will be assessed against the Fund's objectives, aim and focus, and four assessment criteria. The Grant Assessment Panel will consider the extent to which the applicant has addressed the assessment criteria and provided evidence.

<p>Criterion 1: Strategic justification (30%)</p>	<ul style="list-style-type: none"> Describe how the project delivers a functional, flexible and future proof facility that will cater for more than one sport or demonstrate a commitment to build partnerships with other sporting codes or user groups for facility usage. Projects demonstrating multi-sport/use will be prioritised. Explain how the project will lead to increased participation in sport and increased facility capacity and usage (attach a Facility Usage Schedule). Describe how the project will enhance or deliver new sport participation outcomes for women and girls (i.e., dedicated female participation and pathway programs through facility enhancements, welcoming environments, and other related initiatives). Projects demonstrating strong alignment to NSW Government's women in sport strategy Her Sport Her Way. Explain how the project will lead to additional participation and program content/scheduling for a range of user groups including people with disability, First Nations peoples and people from culturally and linguistically diverse communities (if applicable). Provide detail of community profile, demonstrated need, key user groups, project beneficiaries and the project urgency. Provide details and supporting evidence of National/ State/ Local Sporting Organisation support for project(s) where relevant. Describe community and stakeholder consultation, management, and project support (provide relevant attachments and support letters). Describe how this project aligns with your organisation's strategic plans and those of the Office of Sport, State/National Sporting Organisation participation and facility plans, and local council plans where relevant.
<p>Criterion 2: Project scope and inclusive design (20%)</p>	<ul style="list-style-type: none"> Provide a clear scope of works proposed for the project and project components that are eligible. Provide supporting documentation such as a facility design brief, concept, schematic or detailed design plans. Describe how the elements of the facility design and physical environment will specifically cater to female users (community users and/or pathway athletes) and how these changes were informed through consultation or evidence. Identify Design Principles outlined in the program guidelines that have been incorporated into the project. Describe how each design principle will be delivered including choice of materials, technologies and practices that have been incorporated e.g., energy and water conservation, sustainable and climate resilient materials. Outline any best practice approaches in the design, development and delivery of the project that address the Fund's objectives. Explain how the project will include the Premier's Priority - Greening our city and Greener public spaces. Explain any placed-based planning showing the location of the project, any co-location to key infrastructure, if it is accessible, convenient and connected (i.e., considering the principles of <u>Connecting with Country</u> and <u>Designing with Country</u>) for priority user groups.
<p>Criterion 3: Project affordability (20%)</p>	<ul style="list-style-type: none"> Provide a detailed budget including project capital costs and funding sources. The budget should clearly identify the project components that will be funded by the grant and the components to be funded by the applicant.

	<ul style="list-style-type: none"> Provide evidence to support budgeted costs and revenues, e.g., itemised cost estimates, assumptions for revenue projections. Provide evidence of approval for committed funding co-contribution(s). All applications are expected to provide a minimum 50% financial co-contribution of the grant amount requested. An applicant that cannot meet a minimum 50% financial co-contribution of the grant amount requested may apply for financial hardship through the application process. Provide evidence of the applicant's capacity to fund and manage ongoing operations including routine and lifecycle maintenance costs
Criterion 4: Project deliverability and applicant capability (30%)	<ul style="list-style-type: none"> Provide evidence of Development Application approval (if required) or demonstrate that a Development Application is not required. Projects with approved Development Applications will be prioritised. Provide evidence of landowner(s) consent for the project. If no Development Application exists, confirm there are no serious planning, construction, zoning, environmental and/or Native Title impediments to delivering the project. (e.g.: Review of Environmental Factors) Provide evidence of the ability to commence construction by July 2023 through the provision of documentation such as schematic plans and current cost plans (all projects are expected to have been fully completed by 31 December 2025). Provide a detailed project plan that illustrates key project tasks and milestones and forecast delivery timeline. List any assumptions, constraints and dependencies in delivering the project. Demonstrate any partnership model (including asset management) that would be administered to deliver the project. Demonstrate proven experience in delivering similar size projects. This should consider the applicant's proposed project management resources and any specialist external resources to be engaged to deliver the project. Demonstrate the capacity to deliver the project through robust strategies for procurement, project management and risk management. Applicant meets key obligations for other Office of Sport funded projects where there is/has been a funding agreement with the applicant. Provide details on how the project will contribute to economic employment opportunities (estimated number of direct and indirect full time equivalent (FTE) and part time equivalent (PTE) positions) including detailing: <ul style="list-style-type: none"> Job creation during design and construction (e.g., design team, project managers, contractors and supply chain opportunities including materials and maintenance), and Job creation during operation (e.g., facility managers and other economic benefits such as hosting future events that provide a visitor economy benefit).

More information

Questions about the Fund can be emailed to infrastructuregrants@sport.nsw.gov.au or visit www.sport.nsw.gov.au/grants/multi-sport-community-facility-fund

How to apply

Follow the steps below to submit your application.

Step 1: Check your eligibility

- Before you apply, please read these guidelines and related materials including the 2022/2023 application checklist to make sure you understand all relevant requirements, including whether you are eligible to apply.
- You can find the relevant information on the Office of Sport's website: sport.nsw.gov.au/grants/multi-sport-community-facility-fund.
- Projects must be submitted through the SmartyGrants website to be considered eligible

Step 2: Prepare your application

- Applying for the Multi-Sport Community Facility Fund is a simple process using the SmartyGrants platform sport.smartygrants.com.au/MSCFF-2022-23
- The Office of Sport recommends that applicants familiarise themselves with the online application form ahead of preparing the application and gather supporting documents ahead of the closing date. You can download a copy of the application form prior to commencing your application.
- For projects costing \$5 million or more a business case is required to be submitted as part of your application.
- The business case template and advice on completing a business case is available on the Office of Sport's website. Applicants are permitted to use their own format given it follows the same structure as the business case template.
- The business case should be proportional to the scope, value and complexity of the project.

Step 3: Submit your application

- Visit <http://www.sport.smartygrants.com.au>
- Complete the application by filling in each of the sections (including a business case for projects costing \$5 million or more and supporting documentation).
- Submit the application by the closing date/time of 1.00pm, Friday 2 September 2022.

Late application

- Late applications can only be made where an applicant has started an application in SmartyGrants prior to the closing date/time.
- If for some unforeseen reason you are not able to lodge your application on time, you must contact the Office of Sport at the earliest possible time and within one hour of the closing date/time.
- A late application will only be considered where its acceptance would not compromise the integrity and competitiveness of the process. The final determination on whether a late application will be accepted will be made by the Grant Assessment Panel supported by a probity advisor.

Late supporting documentation

- If any document is not available prior to the closing date/time and you would like to submit this for consideration you must contact infrastructuregrants@sport.nsw.gov.au within one hour of the closing date/time.
- Late support documentation will only be accepted for applications already submitted in SmartyGrants and it will only be considered where its acceptance would not compromise the integrity and competitiveness of the process. The final determination on whether a late supporting documentation will be accepted will be made by the Grant Assessment Panel supported by a probity advisor.